



Republic of the Philippines
DEPARTMENT OF TOURISM
PHILIPPINE COMMISSION ON SPORTS SCUBA DIVING



December 2, 2019

MS. ANGELIQUE SONGCO

Protected Area Superintendent
Tubbataha Protected Area Management Board
Puerto Princesa City, Palawan

Dear Ms. Songco:

This is with reference to the PCSSD Inspection and Accreditation Schedule for Liveboards for the 2020 Tubbataha Season.

As recommended by the PCSSD Board of Commissioners, may we request the assistance of your office in notifying all liveboards plying Tubbataha Reefs Natural Park (TRNP) about the proposed inspection schedule from February 26 to 28, 2020 in Puerto Princessa, Palawan. Furthermore, said liveboards should be advised on the process of accreditation as follows:

1. Download and fill out application forms at www.divephilippines.com.ph
2. Review and complete the submission of all documentary requirements
3. After completion of #2, they will receive confirmation email from the Accreditation Team outlining the payment method for the accreditation fee
4. Accreditation fee payment should then be settled, with proof of payment emailed to PCSSD via accreditation@divephilippines.com.ph
5. Accreditation Team will then conduct the inspection of those establishments which applied for accreditation
6. Should the establishment be unavailable for inspection due to valid reasons, the Commission may furnish them with a temporary Certificate of Accreditation Candidate, pending the actual inspection
7. In case of incomplete requirements, the team will issue a Compliance Memo
8. A PCSSD Accreditation Certificate will be issued for establishments which have successfully met the requirements and passed the inspection

Communication of the above schedule and process of accreditation would ensure that all liveboards are inspected before the start of the season, and serves to comply with the requirement of the Department of Tourism (DOT) that all dive operators and establishments are required to have PCSSD accreditation to participate in DOT and TPB organized events.

Our Accreditation Officer, Ms. Tin Barrameda, will coordinate with your office, or she may be reached at +63 916 550 0733.

Your utmost consideration of this request would be highly appreciated.

Thank you.

Sincerely,

ROWENA M. SORIOSO

*Head, Office of the Product and Market Development and—
Officer-in-Charge, Philippine Commission on Sports SCUBA Diving*